



Meeting of the

APPOINTMENTS SUB COMMITTEE

Monday, 2 November 2009 at 1.00 p.m.

AGENDA – SECTION ONE

VENUE

ROOM M71, SEVENTH FLOOR, TOWN HALL, MULBERRY PLACE, 5
CLOVE CRESCENT, LONDON, E14 2BG

Members:	Deputies (if any):
Chair: Councillor Abdul Asad Vice-Chair: Councillor Rania Khan Councillor Peter Golds Councillor Tim O'Flaherty Councillor Lutfur Rahman	

[Note: The quorum for this body is 3 Members].

If you require any further information relating to this meeting, would like to request a large print, Braille or audio version of this document, or would like to discuss access arrangements or any other special requirements, please contact: Angus Taylor, Team Leader Democratic Services

Tel: 020 7364 4333, E-mail: angus.taylor@towerhamlets.gov.uk

LONDON BOROUGH OF TOWER HAMLETS

APPOINTMENTS SUB COMMITTEE

Monday, 2 November 2009

1.00 p.m.

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

PAGE NUMBER	WARD(S) AFFECTED
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2. DECLARATIONS OF INTEREST

1 - 2

To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992. See attached note from the Chief Executive.

3. UNRESTRICTED MINUTES

3 - 6

To confirm as a correct record of the proceedings the unrestricted minutes of the Appointments Sub-Committee held on 21st October 2009.

4. EXCLUSION OF THE PRESS AND PUBLIC

In view of the contents of the remaining items on the agenda, the Committee is recommended to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985, the Press and Public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part I of Schedule 12A of the Local Government Act 1972.”

EXEMPT/CONFIDENTIAL SECTION (PINK)

The Exempt/Confidential (Pink) Committee papers in the Agenda will contain information which is commercially, legally or personally sensitive and should not be divulged to third parties. If you do not wish to retain these papers after the meeting please hand them to the Committee Officer present.

5. EXEMPT MINUTES

7 - 8

To confirm as a correct record of the proceedings the exempt/ confidential minutes of the Appointments Sub-Committee held on 21st October 2009.

6. APPOINTMENT OF SERVICE HEAD LEARNING AND ACHIEVEMENT, CHILDREN SCHOOLS AND FAMILIES

9 - 10

To consider the report of the Corporate Director Resources, receive a presentation from and subsequently interview the short listed candidates for the post of Service Head Learning and Achievement within the Children Schools and Families Directorate.

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Agenda Item 2

NOTE FROM THE CHIEF EXECUTIVE

This note is guidance only. Members should consult the Council's Code of Conduct for further details. Note: Only Members can decide if they have an interest therefore they must make their own decision. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending at a meeting.

Declaration of interests for Members

Where Members have a personal interest in any business of the authority as described in paragraph 4 of the Council's Code of Conduct (contained in part 5 of the Council's Constitution) then s/he must disclose this personal interest as in accordance with paragraph 5 of the Code. Members must disclose the existence and nature of the interest at the start of the meeting and certainly no later than the commencement of the item or where the interest becomes apparent.

You have a **personal interest** in any business of your authority where it relates to or is likely to affect:

- (a) An interest that you must **register**
- (b) An interest that is not on the register, but where the well-being or financial position of you, members of your family, or people with whom you have a close association, is likely to be affected by the business of your authority more than it would affect the majority of inhabitants of the ward affected by the decision.

Where a personal interest is declared a Member may stay and take part in the debate and decision on that item.

What constitutes a prejudicial interest? - Please refer to paragraph 6 of the adopted Code of Conduct.

Your personal interest will also be a prejudicial interest in a matter if (a), (b) and either (c) or (d) below apply:-

- (a) A member of the public, who knows the relevant facts, would reasonably think that your personal interests are so significant that it is likely to prejudice your judgment of the public interests; AND
- (b) The matter does not fall within one of the exempt categories of decision listed in paragraph 6.2 of the Code; AND EITHER
- (c) The matter affects your financial position or the financial interest of a body with which you are associated; or
- (d) The matter relates to the determination of a licensing or regulatory application

The key points to remember if you have a prejudicial interest in a matter being discussed at a meeting:-

- i. You must declare that you have a prejudicial interest, and the nature of that interest, as soon as that interest becomes apparent to you; and
- ii. You must leave the room for the duration of consideration and decision on the item and not seek to influence the debate or decision unless (iv) below applies; and

- iii. You must not seek to improperly influence a decision in which you have a prejudicial interest.
- iv. If Members of the public are allowed to speak or make representations at the meeting, give evidence or answer questions about the matter, by statutory right or otherwise (e.g. planning or licensing committees), you can declare your prejudicial interest but make representations. However, you must immediately leave the room once you have finished your representations and answered questions (if any). You cannot remain in the meeting or in the public gallery during the debate or decision on the matter.

LONDON BOROUGH OF TOWER HAMLETS

MINUTES OF THE APPOINTMENTS SUB COMMITTEE

HELD AT 7.00 P.M. ON WEDNESDAY, 21 OCTOBER 2009

**COMMITTEE ROOM 1, FIRST FLOOR, TOWN HALL, MULBERRY PLACE, 5
CLOVE CRESCENT, LONDON, E14 2BG**

Members Present:

Councillor Abdul Asad (Chair)
Councillor Peter Golds
Councillor Rania Khan (Vice-Chair)
Councillor Tim O'Flaherty
Councillor Lutfur Rahman

Officers Present:

Kate Bingham – (Acting Service Head (Resources) Children
Schools and Families)
Kevan Collins – (Chief Executive)
Jacinta Gasson-Mulcahy – (Head of Human Resources, Children Schools
and Families)

Nadir Ahmed – (Trainee Committee Officer)
Simmi Yesmin – (Senior Committee Officer)

1. ELECTION OF CHAIR

The clerk sought nominations for the Chair of the Appointments Sub-Committee, established by the Human Resources Committee to consider the appointment of the Service Head Learning and Achievement, within the Children Schools and Families Directorate.

Councillor R. Khan, Lead Member Regeneration, Localisation and Community Partnerships, nominated Councillor A. Asad, Lead Member Children, Schools and Families, as Chair of the Appointments Sub Committee to consider the appointment of the Service Head Learning and Achievement within the Children Schools and Families Directorate. Councillor A. Asad seconded the nomination.

On a vote of 2 for and 2 against, the motion was lost.

The clerk sought further nominations for the Chair of the Appointments Sub-Committee.

Councillor R. Khan nominated Councillor A. Asad as Chair of the Appointments Sub Committee to consider the appointment of the Service

Head Learning and Achievement, within the Children Schools and Families Directorate. Councillor L. Rahman, Leader of the Council, seconded the nomination.

On a vote of 3 for and 2 against, the motion was carried.

RESOLVED

That Councillor A. Asad be elected Chair of the of the Appointments Sub-Committee, established by the Human Resources Committee to consider the appointment of the Service Head Learning and Achievement, within the Children Schools and Families Directorate.

COUNCILLOR A. ASAD IN THE CHAIR

2. ELECTION OF VICE-CHAIR

Councillor A. Asad nominated Councillor R. Khan, as Vice-Chair of the Appointments Sub Committee to consider the appointment of the Service Head Learning and Achievement, within the Children Schools and Families Directorate. Councillor L. Rahman seconded the nomination.

There being no further nominations, it was

RESOLVED

That Councillor R. Khan be elected Vice-Chair of the Appointments Sub-Committee, to consider the appointment of the Service Head Learning and Achievement, within the Children Schools and Families Directorate.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Isobel Cattermole, Acting Corporate Director, Children Schools and Families for whom Kate Bingham, Acting Service Head, Resources, Children Schools and Families deputised.

4. DECLARATIONS OF INTEREST

Councillor R. Khan declared a personal interest in Agenda item 8. "Shortlisting of Candidates for the Post of Service Head Learning and Achievement, Children Schools and Families". The declaration of interest was made on the basis that the report contained recommendations relating to the shortlisting of an internal candidate whom she knew on a professional level.

5. UNRESTRICTED MINUTES

The Chair moved and it was

RESOLVED

That the unrestricted minutes of the ordinary meeting of the Appointments Sub Committee held on 13th October 2009 be approved and signed by the Chair, as a correct record of the proceedings.

6. EXCLUSION OF THE PRESS AND PUBLIC

The Chair moved and it was

RESOLVED

That, under the provisions of Section 100A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985, the Press and Public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part I of Schedule 12A of the Local Government Act 1972.

SUMMARY OF EXEMPT/ CONFIDENTIAL BUSINESS

7. EXEMPT MINUTES

Exempt/ confidential minutes of the Appointments Sub Committee meeting held on 13th October 2009 agreed.

8. SHORTLISTING OF CANDIDATES FOR THE POST OF SERVICE HEAD LEARNING AND ACHIEVEMENT, CHILDREN SCHOOLS AND FAMILIES

The Sub Committee considered the report of the Corporate Director Resources containing a longlist of candidates for the post of Service Head Learning and Achievement and agreed a shortlist for interview.

The meeting ended at 7.23 p.m.

Chair, Councillor Abdul Asad
Appointments Sub Committee

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By virtue of paragraph(s) 1, 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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